

University Policy on Work for Outside Bodies by Members of University Staff

1 Introduction

1.1 Work by University staff for outside bodies makes important contributions to the working of the wider academic community, to knowledge exchange with business and the public and third sectors, and to the community more widely. It also brings benefits to the University and to the staff involved.

1.2 As a responsible business and employer, the University encourages its staff to undertake work for outside bodies, provided this does not conflict or interfere with their agreed duties for the University.

1.3 Work for outside bodies can be considered within three broad categories:

- a. Work for the wider academy – work that depends on a member of staff's academic or administrative expertise for outside bodies that form part of the wider academic endeavour. This includes: external examining or other expert advice for other universities; peer review and committee work for research funding bodies, learned societies and academies and journals; lectures and presentations at other universities and academic conferences; authoring and editing of books and journals; TV and radio appearances related to dissemination of research.
- b.

- They are aware that any liability associated with the work or its outcomes rests with them and not the University

3.6 The University promotes the exploitation of consultancy opportunities through the University rather than the private route. This offers benefits both to staff (through the use of University facilities and systems, reduced personal liability and support should difficulties arise and, in cases where Departmental and/or Central support staff have more experience of such matters than the staff undertaking the consultancy, possible improvements in the terms and conditions of the contract) and to the University (in terms of direct income and contacts for further business).

4 on-expert work for non-academic bodies

4.1 The University is a respected and responsible part of the local and wider community. Staff are encouraged to contribute to the work of other organisations in

bodies, particularly where such work is undertaken on a regular basis or by several staff across the Department. This allows a consistent approach to be articulated and adopted in light of Departmental strategic priorities.

6.2 Members of staff working for outside bodies on behalf of the University or developing or implementing Departmental policy should look to the Research and Enterprise Office for advice and support where needed on consultancy and other expert work for non-academic bodies.